



United Nations Development Programme  
Philippines

ANNUAL WORK PLAN



Award Id: PIMS 57052

Award Title: Strengthening Coordination for Effective Environmental Management (STREEM)

Year: 2009

Outcome 1 - National Rio Convention Stakeholders are effectively coordinating the preparation and implementation of related policies, program and project and activities

Output 1

- 1 Establishment of National Technical Coordinating Committee (NTCC) and PMO
- 2 Develop an Operational/Action Plan for the NTCC and PMO
- 3 Design National Incentive System for coordinated implementation of the Conventions
- 4 Develop tools to promote coordination at the local level

ANNUAL TARGET	KEY ACTIVITIES	Timeframe				Responsible Partner	Planned Budget				
		Q1	Q2	Q3	Q4		Fund	Donor	Budget Description	Amount US\$	
By 2009, NTCC and PMO established through the issuance of Joint Administrative Order by the concerned department	1.1.1 Conduct of an orientation meeting/workshop among the three MEA FPAs and GEF-OFP					DENR	62000	UNDP	74500	Miscellaneous	200
	1.1.2 Conduct of national stakeholders consultation workshop with other keystakeholders such as PCSD, Committees, CSOs, DILG, LMP, LOC, others								63400	Learning Cost	1500
									71600	Travel	3000
									71200	Int'l Consultant	2000
	1.1.3 Conduct meeting to review the Terms of Reference (TORs) for the hiring of national consultants and technical staff								72500	Supplies	500
1.1.4 Conduct meeting to establish the NTCC and PMO to act as secretariat to the Committee								74500	Miscellaneous	200	
By 2009, draft Operational action Plan and multi year workplan prepared	1.2.3 Conduct multi-stakeholders Policy review and assessment of the National Action Plans for the three conventions								75700	Learning Cost	5000
									71600	Travel	2000
									71300	Loc Consultant	2500
									72500	Supplies	1000
	1.2.2. Prepare Special Order designation permanent unit for each FPA to be responsible for concerned convention								74500	Miscellaneous	200
<b>18,300.00</b>											

ANNUAL TARGET	KEY ACTIVITIES	Timeframe				Responsible Partner	Planned Budget					
		Q1	Q2	Q3	Q4		Fund	Donor	Budget Description	Amount US\$		
	1.2.4 Prepare and execute MOA or MOU for LGU/CSOs partnership			■			62000	UNDP				
By 2009, scoping and assessment of existing incentive system for a coordinated implementation mechanism undertaken	1.3.1 Conduct of scoping meeting with the NGAs and LGUs CSOs			■					74500	Miscellaneous	200	
	1.3.2 Desk review of potential incentive system for further review and assessment			■					72100	Contractual Services-Company	2,500	
By 2009, initial inventory and assessment of potential tools to promote coordination of policies programs and projects at the local level undertaken	1.4.1 Conduct data gathering and field visits			■					72100	Contractual Services-Company	2500	
									71600	Travel	2000	
	1.4.3 Conduct level-off meeting with MEA Focal Points and focused group discussion on potential tools on coordination among experts and key stakeholders				■					72100	Contractual Services-Company	5000
										71600	Travel	2000
<b>Total Outcome 1</b>										-	<b>14,200.00</b>	

**Outcome 2. Local and National Stakeholders are addressing key global environmental issues in and around the PPSRNP in a coordinated manner.**

Output 2

- 1 Develop a clear set of priorities and sequences in the PPSRNP
- 2 Support the piloting of the tools that would determine the level of coordination and substantive outputs at the local level
- 3 Determine the level of understanding of the incentive system and the potential tools designed under outcome 1.

ANNUAL TARGET	KEY ACTIVITIES	Timeframe				Responsible Partner	Planned Budget			
		Q1	Q2	Q3	Q4		Fund	Donor	Budget Description	Amount US\$
By 2009, priorities and sequences in the PPSRNP reviewed	2.2.1 Conduct level off meeting to review existing priorities in the PPSRNP					62000	UNDP	74500	Miscellaneous	100
								71600	Travel	2500
								subtotal		2600
ANNUAL TARGET	KEY ACTIVITIES	Timeframe				Responsible Partner	Planned Budget			
		Q1	Q2	Q3	Q4		Fund	Donor	Budget Description	Amount US\$
By 2009 existing level of coordination mechanism determined	2.2.1 Conduct level off meeting with the PPSRNP stakeholders to build commitment					62000	UNDP	74500	Miscellaneous	100
								71600	Travel	2500
By 2009 existing incentive system identified	2.2.2 Assesment workshop on the current coordination mechanism							75700	Learning Cost	8000
								71600	Travel	5000
								71300	Loc Consultant	8000
								75700	Learning Cost	4000
	2.3.1 Conduct assessment review of incentive system implemented in the PPSRNP							71300	Loc Consultant	3500
								71600	Travel	5000
								72500	Supplies	1000
Total Outcome 2								sub-total		37100

**Outcome 3. International, national and local partners have adopted the tools prepared under the project**

Output 3

- 1 Finalize tools to promote local level coordination
- 2 Institutionalize Incentive system
- 3 Disseminate tools, incentive system and all project outputs to local, national and international partners

ANNUAL TARGET	KEY ACTIVITIES	Timeframe				Responsible Partner	Planned Budget				
		Q1	Q2	Q3	Q4		Fund	Donor	Budget Description	Amount US\$	
By 2009 existing tools for coordination identified	3.3.1 Conduct inventory and scoping of existing tools			■			62000	UNDP	72100	Contractual Services-Company	10000
	3.3.2 Conduct consultation, meetings, workshop on the tools prepared			■					75700	Learning Cost	3500
									71600	Travel	4000
									72500	Supplies	500
									74500	Miscellaneous	500
<b>Total Outcome 3</b>										<b>18500</b>	
ANNUAL TARGET	KEY ACTIVITIES	Timeframe				Responsible Partner	Planned Budget				
		Q1	Q2	Q3	Q4		Fund	Donor	Budget Description	Amount US\$	
Project Management	Hiring of Local Consultants			■			62000	UNDP	71300	Local Consultant	11500
	Hiring of National Coordinator and Administrative and Finance Officer			■							72500
	Conduct meetings, workshops, seminar			■					74100	Professional Services	4000
									74500	Miscellaneous	1800
<b>Total Project management</b>											<b>18000</b>
<b>Total Requirement for CY 2009</b>											<b>108,700.00</b>

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